PRESIDENT: Danny Weathers

# CALL TO MEETING AND AGENDA

**Date:** June 11, 2019

**Time:** 2:30 p.m.

**Location:** 118 Academic Success Center

CALL TO ORDER – Welcome, Introduction and Recognition of Guests

1. APPROVAL OF MINUTES: Faculty Senate Meeting Tuesday, May 14, 2019

2. SPECIAL ORDERS
   a. None

3. REPORTS
   a. Robert H. Jones, Executive Vice President for Academic Affairs & Provost
   b. Standing Committees
      i. Finance and Infrastructure Committee – Chair Elliot Jesch
      ii. Policy Committee – Chair Kimberly Paul
      iii. Research and Scholarship Committee – Chair Patrick Warren
      iv. Scholastic Policies Committee – Chair Peter Laurence
      v. Welfare Committee – Chair Betty Baldwin

   c. University Committees/Commissions
      i. Committee on Committees – Chair Mary Beth Kurz

   d. President's Report

4. UNFINISHED BUSINESS

5. NEW BUSINESS
   a. Faculty Senate Resolution 2019-07 – Faculty Manual Consultant Amendment
   b. Faculty Senate Resolution 2019-08 – Grievance Consultant Amendment

c. Faculty Senate Resolution 2019-09 – Clarification of the Service Requirement for Promotion to Senior Lecturer

ADJOURN

ANNOUNCEMENTS:

1. Faculty Senate Advisory Committee Meeting: June 25, 2019, 2:30 p.m., Cooper Library, 416 (Brown Room)
2. Note: There are no Executive, Full Senate, or Advisory Committee meetings in July
3. Faculty Senate Executive Committee Meeting: August 4, 2019, 2:30 p.m., Cooper Library, 201A
4. Full Senate Meeting: August 13, 2019, 2:30 p.m., ASC 118.

**Faculty Senate Resolution 2019-07**

**Policy Committee approval: April 2019**

**Topic**: "Faculty Manual Consultant Amendment"

**Whereas**, Clemson University makes provision for faculty participation in planning, policy-making, and decision-making with regard to academic matters; and

**Whereas**, the University also provides for such participation in matters of faculty welfare and general university concern; and

**Whereas,** the *Faculty Manual* refers to a faculty member resource, appointed by the Provost, to aid in the review of university policy matters titled "Faculty Manual Editorial Consultant"; and

**Whereas,** there exists no description of the position or means by which the faculty member is selected in the *Faculty Manual*; and

**Whereas,** such a position, and its explicit duties and responsibilities, should be described fully in the *Faculty Manual* as a reference for all faculty and administrators; and

**Whereas,** the Policy Committee has concluded that this position is more than an "editor"; it is therefore

**Resolved**, that the *Faculty Manual* be amended to **insert** the proposed language as Appendix B; and it is

**Resolved**, that *Faculty Manual* be amended to **strike out** all existing references to the "Faculty Manual Editorial Consultant" and **insert** "Faculty Manual Consultant".

*This resolution will become effective upon approval by the Clemson University Executive Vice President for Academic Affairs and Provost and its inclusion in the 2019-2020 Faculty Manual.*

**Proposed Language**

## APPENDIX B: FACULTY MANUAL CONSULTANT

### A. Overview

1. The Faculty Manual Consultant is responsible for:
   a. Reviewing departmental TPR documents, departmental and college bylaws for conformance to the *Faculty Manual*;
   b. Providing interpretations of the *Faculty Manual* for university constituents;
   c. Reviewing Faculty Senate resolutions for impact on the *Faculty Manual* and providing feedback;
   d. Initiating the process for Executive Vice President and Provost approval of proposed amendments to the *Faculty Manual;*
   e. Serving as non-voting chair for the University's Committee on Committees;
   f. Vetting faculty status of candidates for the Faculty Representative to the Board of Trustees.

### B. Selection Procedures

1. The selection committee will solicit nominations to fill the position 60 calendar days before the end of the term or upon notification of vacancy. The nominating period will be open for no less than 30 calendar days and for as long as necessary for the committee to recommend a suitable candidate. The Provost is the appointing authority for this position.

2. Selection Committee:
   a. President of the Faculty Senate;
   b. Vice-President of the Faculty Senate;
   c. Faculty Senate Policy Committee Chair;
   d. Immediate Past President of the Faculty Senate;
   e. Chair of the Organization of Academic Department Chairs; and
   f. The Vice President for Academic Affairs and Provost, or designee, will serve as non-voting chair.

3. The Consultant will serve a three-year renewable term or until recalled by the Provost.
   a. If during the term of office, the Faculty Manual Consultant assumes primarily administrative duties, a replacement will be selected using the above procedures.
   b. The newly selected Faculty Manual Consultant will serve a full three-year term.

**Faculty Senate Resolution 2019-08**

**Policy Committee approval: April 16th, 2019**

**Topic**: "Grievance Consultant Amendment"

**Whereas**, Clemson University makes provision for faculty participation in planning, policy-making, and decision-making with regard to academic matters; and

**Whereas**, the University also provides for such participation in matters of faculty welfare and general university concern; and

**Whereas,** the reimbursement of faculty members chosen to carry out year-round consulting work on behalf of the university Grievance Board can be interpreted to represent a buyout; and

**Whereas,** the intent of the reimbursement was to supplement the base salary of the consultant; it is therefore

**Resolved**, that Chapter VC4m be amended to **strike out** the word "faculty", to **insert** the word "base" between the words "Consultants'" and "salary", to **strike out** the words "~~or if preferred by the Consultant,~~", to **insert** the words "in the form of a salary supplement" between the words "salary" and "or", and to **insert** the words "as preferred by the Consultant" at the end of the sentence.

**<u>Proposed Language</u>**

CHAPTER V. CLEMSON UNIVERSITY DISPUTE RESOLUTION
C. Clemson University Faculty Grievance Procedures and Information
4. Grievance Consultants
m. The Provost's Office will provide five percent of the non-administrator Consultants' ~~faculty~~ **<u>base</u>** salary ~~or if preferred by the Consultant,~~ **<u>in the form of a salary supplement</u>** or unrestricted development funds **<u>as preferred by the Consultant</u>**.

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**Faculty Senate Resolution 2019-09**

**Policy Committee approval: April 16th, 2019**

**Topic**: "Clarification of the service requirement for promotion to Senior Lecturer"

**Whereas**, Clemson University makes provision for faculty participation in planning, policy-making, and decision-making with regard to academic matters; and

**Whereas**, the University also provides for such participation in matters of faculty welfare and general university concern; and

**Whereas,** the current language for service requirement can be misinterpreted to mean promotion eligibility for lecturers is in the third year; and

**Whereas,** the intent of the service requirement for promotion to Senior Lecturer is for eligibility to occur after four full academic years of service at Clemson University; and

**Whereas,** FSR 2019-04 introduced clarifying language in the *Faculty Manual* to the requirement of service at Clemson University required for promotion to Principal Lecturer that is suitable; it is therefore

**Resolved**, that Chapter IIID2i*iv*(3) be amended to **strike out** the words "may be attained" and "who applies for promotion to senior lecturer" and to **insert** the words "is the special faculty rank that may be applied for" between the words "Lecturer" and "after".

**<u>Proposed Language</u>**

CHAPTER III. THE FACULTY
D. Faculty Ranks
2. Special Faculty Ranks
iv. Lecturers

(3) **Senior Lecturer** *<u>is the special faculty rank that may be applied for</u>* ~~may be attained~~ after four full academic years of service~~,~~ by a lecturer ~~who applies for promotion to senior lecturer~~; equivalent experience at Clemson may be counted towards the four-year service requirement. Senior lecturers shall have no administrative duties inconsistent with those of regular faculty.

(4) **Principal lecturer** is the special faculty rank that may be applied for after four full academic years of service by a senior lecturer; equivalent experience at Clemson may be counted towards the four-year service requirement. Principal lecturers shall have no administrative duties inconsistent with those of regular faculty.

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